



Tait & Associates, Inc.
Engineering • Architecture • Environmental

Employment Application

Name _____ Phone No. () _____
Last First Middle Initial

Present Address _____ e-mail _____

City _____ State _____ Zip _____

Job (s) applied for 1. _____ Rate of pay expected \$ _____ per _____

Job (s) applied for 2. _____ Rate of pay expected \$ _____ per _____

How did you learn of this opening? _____

Do you want to work Full-time Part-time. Specify days and hours if part-time _____

If hired, on what date will you be available to start work? _____

Are you a U.S. Citizen? Yes No If hired, you will be required to furnish documentation of your legal eligibility for employment in the United States. (Proof of Citizenship or legal resident alien status)

Do you have reliable means of transportation to get to work? Yes No

Have you ever been convicted of a felony within the last 7 years? No Yes

(This question does not include convictions of California Health and Safety Code Sections 11357(b), 11357(c) or 11360(b) more than 2 years old)

If yes, please explain the circumstances _____

Have you been convicted with a D.U.I. offense within the last 5 years? No Yes

If yes, please explain the circumstances _____

Education

School Name, City, State	Nature of Studies	Degree/Certificate Obtained

Other relevant information _____

Employment Experience

Employer	Telephone ()	Dates Employed		Work Performed
		From	To	
Address				
Job Title	Hr. Rate/Salary		Reason for Leaving	
	Starting	Final		
Supervisor (Name & Title)				

Employer	Telephone ()	Dates Employed		Work Performed
		From	To	
Address				
Job Title	Hr. Rate/Salary		Reason for Leaving	
	Starting	Final		
Supervisor (Name & Title)				

Employer	Telephone ()	Dates Employed		Work Performed
		From	To	
Address				
Job Title	Hr. Rate/Salary		Reason for Leaving	
	Starting	Final		
Supervisor (Name & Title)				

References

Name	Address	Phone	Nature of Relationship

I understand and agree that my employment relationship with this organization is an "at-will" relationship, meaning that both the organization and I have the right to terminate this employment relationship at any time for no reason or for any reason, as long as that reason is not illegal. No verbal promises or guarantees can change this at-will relationship. Any changes to the at-will relationship or its terms must be in writing, for the agreed purpose of changing the relationship, and signed by me and by an authorized officer of this organization. (For further information, please consult this organization's at-will policy.)

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge. I understand that if employed, falsified statements on this application shall be considered sufficient cause for dismissal. You are hereby authorized to make any investigation of my personal history and financial and credit record through any investigative or credit agencies or bureaus of your choice.*

Signature of Applicant _____ Date _____

*NOTE: The Provision of the Fair Credit Reporting Act may be applicable if a credit report on the applicant is obtained and considered